



# Aurangabad Smart City Development Corporation Limited, Aurangabad



Ow.No/ASCDCL/2023/ 12

Date: 05/01/2023

## NOTICE INVITING QUOTATION

Aurangabad Smart City Development Corporation Limited has inviting a quotation from register stationery supplier vendors on rate contract basis to the ASCDCL office.

ASCDCL is requesting to all registered suppliers to submit your quotations for details in the below, the rates may be quoted in prescribed format as mentioned below:

Sr.No.	Item Title	Item Quantity	Unit of Measure	Per Unit	Final Amount
1	Cello Tape Transparent big size	25	Nos		
2	Cello Tape Transparent small size	25	Nos		
3	Cello Tape pink/green Coulor	20	Nos		
4	Brown Tape	20	Nos		
5	Gum Tube-Kores-30 ML	40	Nos		
6	Ink White Fluid	20	Nos		
7	Ink Stamp Pad	10	Nos		
8	Machine Stapler no. 24/6 (Big)	20	Nos		
9	Machine Stapler no. 10 (Small)	20	Box		
10	Green Note Sheet (good quality)	20	Packet		
11	Short hand note book	70	Nos		
12	Punch single	5	Nos		
13	Punch Double	15	Nos		
14	Pen Highlighter	50	Nos		
15	Paper cutter	10	Nos		
16	Dak Pad	10	Nos		
17	Pin Packet (Awl Pin)	10	Box		
18	Pencil HB (Branded)	35	Box		
19	Pencil Reporter (Branded)	10	Box		
20	Paper Wight (Branded)	15	Nos		

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21	Paper Fastener (Different sizes)	5	Nos		
22	Pen & Pencil Tray	15	Nos		
23	Plastic folder	170	Nos		
24	Ruler Plastic	65	Nos		
25	Rubber bands Small	20	Box		
26	Rubber bands medium	20	Box		
27	Rubber bands large	20	Box		
28	Scissors Small	10	Box		
29	Scissors Big	10	Box		
30	Sutli Jute	10	Nos		
31	Sharpener (good quality)	5	Box		
32	Safety Match Box		Box		
33	Stapler Pins 24	70	Nos		
34	Stapler pins No. 10	100	Nos		
35	Tags good quality	15	Bunch 100		
36	Thread Ball	50	Nos		
37	waste paper basket	15	Nos		
38	gum stick pad 2x3	30	Nos		
39	gum stick pad 3x3	20	Nos		
40	gum stick pad 3x4	20	Nos		
41	gum stick pad 3x5	20	Nos		
42	colour Flag 1x3/1X5	60	Nos		
43	Plastic folder (solo)A-4 size	250	Nos		
44	plastic folder FS size	100	Nos		
45	white fluid Pen (Uni)	20	Nos		
46	File Movement Register	12	Nos		
47	Section Diary (Marathi)	15	Nos		
48	Section Diary (Stationary)	15	Nos		
49	Log book	20	Nos		
50	Attendance Register Medium Size	3	Nos		
51	Attendance Register Large Size	2	Nos		
52	Peon Book	01	Nos		
53	Ruled Register (1 Quire)	20	Nos		

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54	Ruled Register (2 Quire)	30	Nos		
55	Ruled Register (3 Quire)	20	Nos		
56	Full Index (2 Quire)	15	Nos		
57	A4 Size (Branded) 70 GSM rim	100	Nos		
58	A-3 Size (Branded)	12	Nos		
59	Broom Phool (Dozen)	10	Nos		
60	Nariyal Broom (Dozen)	01	Nos		
61	Road Broom (Bamboo)	01	Nos		
62	Wiper (each)	2	Nos		
63	Floor Duster (Dozen)	2	Nos		
64	Baygon Spray 1/2 Ltr. Tin	2	Nos		
65	Baygon Spray 1 Ltr. Tin	01	Nos		
66	Baygon Spray 5 Ltr. Tin	01	Nos		
67	All out Machine	5	Nos		
68	All out Refill	15	Nos		
69	Hit Spray (Black)	2	Nos		
70	Cleanzo 5 Ltr. Tin	01	Nos		
71	Phinyal Branded 5 Ltr.	2	Nos		
72	Room Freshner (Sandal)	12	Nos		
73	Room Freshner	10	Nos		
74	Lux Soap	20	Nos		
75	Surf 1 Kg.	10	Nos		
76	Vim 1 Kg.	10	Nos		
77	Fena Powder 1 Kg.	2	Nos		
78	Colin	15	Nos		
79	Harpic 500 ml.	01	Nos		
80	Odonil	10	Nos		
81	Tissue Paper for Toilet (Quality)	2	Nos		
82	Napkin Paper (Moisture)	28	Nos		
83	Napkin Paper	5	Nos		
84	Naphthalene Balls	7	Nos		
85	Toilet Brush	5	Nos		
86	Soap Case	5	Nos		
87	Plastic Bucket 10 Ltr.	5	Nos		

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88	Plastic Bucket 20 Ltr.	1	Nos		
89	Plastic Mug	5	Nos		
90	Brasso	1	Nos		
91	Toilet Acid 5 Ltr.	5	Nos		
92	Clean Flash (Toilet Cleaner)	5	Nos		
93	Homocol Liquid soap	1	Nos		
94	Long Bamboo Brush	1	Nos		
95	Pencil Cell	160	Nos		
96	Duro Cell	160	Nos		
97	Torch Cell	10	Nos		
98	Calculator Casio 12 Digit	9	Nos		
99	Calculator Pocket Size	5	Nos		
100	Towel Full size White	5	Nos		
101	Towel Coloured full size	5	Nos		
102	Towel Car Size	5	Nos		
103	Door mat	4	Nos		
104	File Board	6	Nos		
105	File Cover	6	Nos		
106	Envelops Brown 9"x4"	60	Nos		
107	Envelops Brown 10"x4.1/2"	60	Nos		
108	Envelops Brown 11"x5"	60	Nos		
109	Envelops Brown 16"x6"	60	Nos		
110	Envelops White 9"x4"	300	Nos		
111	Envelops White 10" x 4.1/2"	60	Nos		
112	Envelops White 11"x5"	50	Nos		
113	Envelops White 16"x6"	40	Nos		
114	Pencil Box Apsara	10	Nos		
115	Pencil Box Natraj	10	Nos		
116	Eraser	16	Nos		
117	Pencil Cell	150	Nos		
118	Fevicol Glue Stick 15g.	90	Nos		
119	Whitener	20	Nos		
120	Stacky Notes	80	Nos		

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121	Punching Machine	10	Nos		
122	U Clip (Big)	30	Nos		
123	U Clip (Small)	30	Nos		
124	Peper Pin	22	Nos		
125	Paper Pin Drwaing Board	20	Nos		
126	Carbon Paper Blue	21	Nos		
127	Scale Steel 30 inch	10	Nos		
128	Scale Steel 12 inch	15	Nos		
129	Paper cutter Blade Box	10	Nos		
130	Note Pad ASCDCL Logo	50	Nos		
131	Measurement Tape Small	3	Nos		
132	Measurement Tape Big	2	Nos		
133	Stick Pin Box	3	Nos		
134	Boll Pen (Blue/Black/Red/Green)	Blue- 105/Black- 60/R-32/-G- 10	Nos		
135	Uni Boll Pen (Blue/Black/Red/Green)	Blue- 71/Black- 31/R-31/G- 11/P-16	Nos		
136	Hitech V-5 Pilot	20	Nos		
137	Cello Pen Gel	60	Nos		
138	Stamp Pad (Small/Big)	15	Nos		
139	Files for RTO Documents not Printed	50	Nos		
140	File Folder Tapal pad	10	Nos		
141	White board marker black- 10 / red-5	5 Black	Nos		
142	permanent marker	4	Nos		
143	faber-Castel Taxt Liner (florocent)	5	Nos		
144	Cloth for duster for IT equipment	46	Nos		
145	Mouse (Dell)	9	Nos		
146	Keyboard (Dell)	01	Nos		

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147	Coffee Powder	25	Nos		
148	Tea Powder	25	Nos		
149	Box File	87	Nos		
150	Envelop- Big (4x12) Brown/Whit	70	Nos		
151	Envelop- Small (4x10) Brown/Whit	170	Nos		
152	Envelop - A4 Green/Whit	120	Nos		
153	Sketch pen	34	Nos		
154	Sanitizers	35	Nos		
155	Pokers	10	Nos		
156	Certidege for block printer epson-spare 1020	01	Nos		
157	Bag for - Tapal Delivery	3	Nos		
158	Scissors medium & Small	2	Nos		
159	Plastic files	90	Nos		
160	Measuring tape Big	1	Nos		
161	Measuring tape Small	2	Nos		
162	Measuring tape Laser	1	Nos		
163	Door Lock	01	Nos		
164	Pen stand	10	Nos		
165	Register A4 Size 200 pages large size	51	Nos		
166	Broasso Polish	01	Nos		
167	Colin	01	Nos		
168	Doormat	01	Nos		
169	Dustbin (Big)	01	Nos		
170	Dustbin (Small)	01	Nos		
171	Floor wiper	15	Nos		
172	Flower Broom	5	Nos		
173	Hand Wash	5	Nos		
174	Hit	01	Nos		
175	Mosquito Refill Machine	01	Nos		
176	Mosquito Repellent refill Liquid	01	Nos		
177	Mug	01	Nos		

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178	Nip	01	Nos		
179	Nirma	01	Nos		
180	Duster	01	Nos		
181	Phenayal	01	Nos		
182	Poocha	01	Nos		
183	Room Freshner	5	Nos		
184	Seek Broom	01	Nos		
185	Toilet Soap	01	Nos		
186	Napkin Towel	14	Nos		
187	Naphthalene ball (Dammar goli)	01	Nos		
188	Tissue Paper	25	Nos		
189	Tea Coaster	2	Nos		
190	Tea cup with Saucce	50	Nos		
191	Tea Flash	3	Nos		
192	Tea Tray	26	Nos		
193	Water Camper	4	Nos		
194	Water Glass	12	Nos		
195	Water Jug	01	Nos		
196	Letter Head (English/Marathi) 120 GSM Bond Paper Four Color Printing CEO	5	Pad		
197	Letter Head (English/Marathi) 120 GSM Bond Paper Four Color Printing COM	1	Pad		
198	Letter Head (English/Marathi) 120 GSM Bond Paper Four Color Printing Smart City	1	Pad		
199	Letter Head (English/Marathi) 120 GSM Bond Paper Four Color Printing Bus	1	Pad		
200	Muster Form	10	Nos		

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201	Envelop Smart City	150	Nos		
202	Coffee Cup	30	Nos		
203	Cartridge – Ecosys (M8124CIDN) 4 Coulor	3	Box		
204	HP office jet pro 7720 (5 Colour)	2	Box		
205	Warless Headphones	10	Nos		
206	Pointer/slide Changer	2	Nos		
207	WiFi and Bluetooth adapter	10	Nos		
208	Cartridge (HP Leser Jet Printer Pro M202DW)	12	Nos		
209	Letter Head (English/Marathi) 120 GSM Bond Paper Four Color Printing Add. CEO	5	Pad		
210	Letter Head (English/Marathi) 120 GSM Bond Paper Four Color Printing Dy. CEO	5	Pad		
211	In Ward Register	25	Nos		
212	Out Ward Register	25	Nos		
213	Worksheet Register	30	Nos		
214	Office File Brown	1000	Nos		
215	CFO Visiting Card	100	Nos		
216	Register 100 pages A4 Size	10	Nos		
217	Wall Clock	2	Nos		
218	Keychains (Door Locker Name)	20	Nos		
219	Torch	2	Nos		
220	Green Tea bag	20	Nos		

The interested vendors or service providers will submit their quotations separately in sealed envelope before 13/01/2023 by 5.00 PM. The quotations will be submitted in prescribed format mentioned above for particulars of items.

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**Documents to be submitted:**

1. Company registration Certificate (Shop Act/Udyog Adhar/Udyam etc)
2. GST Certificate

ASCDCL Reserves its right to accept or reject any quotations at any stage of the process.

(Approval of CEO, ASCDCL)

  
**Additional Chief Executive Officer**  
Aurangabad Smart City Development  
Corporation Limited (ASCDCL)



